

CUSTOMS.BN

Mobile Application User Manual

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Create Personal Declaration



- Travellers are advised to prepare liquor declaration form at Customs.bn app within three (3) days prior arrival to Brunei

 this is applicable for personal declaration only and for non-muslim.
- Internet connection is required to update the form content and submit the form.
- Steps:
 - 1. In the Home page, go to Create Personal Declaration to create new application

Create Personal Declaration





- Steps:
 - 2. Read the Terms & Conditions. Click I Agree to proceed with the application form.
 - 3. Choose Personal Declare

Personal Information

12:50 PM @		ull 🔅 🏹 y
× New Declaratio	n	Save
Personal Information		
Full Name (as on NRIC/Passport)* JOHN DOE		
Gender*		Male 👻
Religion*		Christian 👻
Passport No.* C0012345678	Country of Issue* BRUNEI	
Nationality* Brunei Darussalam		-
Country Code* +673 Brunei Darussa 🔻	Contact Number	
Email Address* johndoe@example.com		
Date of Birth*	1.	January 1997
Age (years)		27
Transport Mode*		Air 👻
Flight / Vehicle / Voyage No. / Others* BI1234		

1:27 PM 🕲		ul 🔶 75 🗸
× New Declar	ation	Save
+673 Brunei Darussa	876543	32
Email Address* johndoe@example.com		
Date of Birth*		5 January 2004
Age (years)		20
Transport Mode*		Air 👻
Flight / Vehicle / Voyage No. / O BI1234	thers*	
Address in Brunei* NO. 123, JLN 456, SPG 7	'89 BSB, BRUN	EI
Number of accompanyir	ng Members*	
Required		
Date of Expected Arrival	*	5 January 2024
Ensure all information is filled in correctly.		
Next 🗲		

• Steps:

- 4. Fill in your personal information correctly. All fields with * are required.
- 5. Liquor declaration is only applied for religion other than Islam). If selected religion is Islam, declaration cannot be proceed.
- Age is auto calculated based on the selected date of birth. Age of less than 17 years old cannot proceed with the declaration application.
- Make sure the email is correct notification will be sent to this email.
- 8. Date of Expected Arrival must be within 3 days prior to arrival.
- 9. Next button will be enabled when all information is filled in correctly.
- 10. Proceed to Next to start declaring your goods (liquor)

Declare Liquor

7:45 PM	©		.nii 🔶 54
÷	Personal I	nformation	Save
exceed 12 cans	z potties or liqu s of beer @ 330r	LIQUOR or (maximum totary ni.	roiume z intes) and
Please fill	in the Goods De	tails Below	
Item 1			×
Types of	Liquor		Beer -
Quantity	13	Unit	Cans 🖷
()	The total qua bottles	ntity declared exc	ceeded 12 cans or
Item 2			×
Types of	Liquor		Wine
Quantity	2	Unit	Bottles -
+ Add Item			
Declaration Summary Tap to Expand/Collapse			

- Steps:
 - 11. Click + Add Item.
 - 12. Select Type of Liquor.
 - 13. Insert **Quantity** and **Unit**.

Note:

- 1. Please read the conditions at the beginning of Liquor page.
- 2. Warning message will appear if quantity is more than 2 bottles (maximum volume of 2 Litres) or 12 cans of beer @ 330ml.

Submit Declaration

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← Personal Information	Save	÷	Personal Infor	mation	B s
Eliquor exceed 2 bottles of inquor (maximum total voir 12 cans of beer @ 330ml.	ume z nitres) and	Iter	9 Liqi	JOR	
Please fill in the Goods Details Below		Туре	ACKNOWLEDGE By submitting this fo confirm that the infor	MENT rm, I agree and rmation I have	36
Item 1	\times	Qua	accurate. I understar declaration and falsi an offence under Sec	fying documents in the and the and the angle ang	ct a is
Types of Liquor	Beer 🔹	()	Order 2006 and Sect Order 2006 and if co liable to a fine not ex	ion 144, Excise nvicted shall be ceeding BND 40,	n
Quantity 13 Unit	Cans 🗨	Ite	months or both.	ot more than 12	
① The total quantity declared exceed bottles	eded 12 cans or	Туре	Please make sure yo Your email is: habibah.hm701@gn	ur email is correc nail.com	:t. /
Item 2	\mathbf{x}	Qua	Name this form to sa	ave:	t
Types of Liquor	Wine 🖣				-
Declaration Summary Tap to Expand/Collapse	^	De Tap to	CANCEL	SAVE AND SUBM	літ
Total Item to Declare 2		Tota	I Item to Declare	2	
Submit Declaration	r in the second s		Submit I	Declaration	

Steps:

- 14. Expand the declaration summary.
- 15. If there is a warning message about incomplete form, complete the form or remove any unrequired items.
- 16. The summary provides the overall number of items to declare.
- 17. Submit Declaration button will be enabled when all required fields in the form are completed.
- 18. Make sure data connectivity is presents before submitting.
- 19. Click Submit Declaration button.
- 20. Read the Acknowledgement.
- 21. Rename the form if necessary this is to save your personal information in your phone memory.
- 22. Click Save and Submit.

View Declaration

r:53 PM ⑧	7:48 PM ⊘ My Declaration
	Declared Items
	Section 1 Liquor
	Item No.: 1 Description: • LIQUOR QUANTITY: 13 • LIQUOR UNIT: CANS • TYPES OF LIQUOR: BEER
Ref: 1082 Created at: 05 January 2024, 01:53 pm Personal Information	Item No.: 2
JOHN DOE Passport No.: C0012345678 Gender: Male Religion: Christian	Description: • LIQUOR QUANTITY: 2 • LIQUOR UNIT: BOTTLES • TYPES OF LIQUOR: WINE
View Saved Declaration	View Saved Declar
Back to Menu	Back to Menu

Steps:

•

aration

- 23. If successfully submitted, a QR code will be shown and you will be receiving an email about your declaration application.
- 24. Present the QR code to customs officers at control post for their next action.
- 25. The page also shows the summary of your submitted application.
- 26. Click **View Saved Declaration** to see all your past declarations.

My Declaration

1:54 PM ③	411111111111111111	•	ul 奈 78 🗘
My Declaration			
Save Title			Submitted
05 January	2024 01:5	53 pm	
Date Created Jan 5, 2024, 1:53:43	PM		
🔘 View 🏾 🕅 Del	ete		
Crea	ite New De	eclaratio	on
B My Declaration	Home	(Contact Us
-		•	



 Past declaration applications can be viewed in My Declaration

• Steps:

- 1. Click **My Declarations** tab to view declaration history.
- 2. Click **Reuse Profile** to reuse the personal information for your next application.

Report & Feedback

,Jan Ma⊗igi	© Customs.BN	
Arrival		
Create Personal Declaration		Types of Goods
Services		
Exit and Entry System (EES)	Brunei Daruss	ealam National Single Wi (BDNSW)
nation		
ersonal Concession	Trading Across Border	Report & Feedbar
ß	*	
My Declaration	Home	Contact Us

s:00 PM ⊙		ull 🔅 💽 🗸		
Make a report		Cancel		
Please fill in the required):	Please fill in the information below (all fields are required):			
Enter your name				
Enter your email	Enter your email			
Enter your conta	ct number			
Subject				
Incident date and	d time			
	🗐 Set date	() Set time		
Message				
Attach file	U	pload/Take Photo		
I have t conditi that I h	I have read and agree to the terms and conditions. By checking this box, I confirm that I have read the full agreement here.			
	Submit			
-		•		

- Steps:
 - 1. Click **Report & Feedback** to make a report or send feedback
 - 2. Insert all required information
 - 3. Read and Tick the acknowledgement
 - 4. Click Submit button

Types of Goods



Item information can be viewed in Types of Goods

Steps: ٠

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- 1. Click BDTTC 2022 to download Brunei Darussalam Trade and Tariff Classification 2022 pdf file.
- 2. This page provides more information about dutiable goods and prohibited/restricted/controlled items.

Other Services & Information



- Steps:
 - Click Exit and Entry System (EES), Brunei Darussalam National Single Window (BDNSW) and Trading Across Border, then it will be directed to the respective websites or links
 - 2. Click Personal Concession to view the respective information